

Horseheads Implementation Team Strategy Session April 3, 2012; 4:00 – 5:30 pm

Team:	Implementation Team	Minutes Taker:	Shawn McDonough/Kim Malone
Date:	April 3, 2012	Facilitator(s):	K. Malone/S. McDonough
Time:	4:00 – 5:30 p.m.	Location:	ESC Training Room
Present: Virginia Abrunzo, Gerald Altilio, Suchi Amin, Carol Callahan, Kelli French, Amy Genier, Michelle Harshbarger, Stacey Huftalen, Nancy Hoffman, Ron Holloway, Brian Lynch, Kim Malone, Cynthia Massey, Shawn McDonough, Gregg Moyer, Jan Przybylski, Elizabeth Scaptura, Timothy Seifert, Patti Sotero, Tanya Winkky			

Item	Discussion/Notes
1. Welcome	Reminded IT members that any recommended changes to Key Initiatives (KI) need to be BOE approved.
2. Review of Key Initiatives (KI)	IT members: <ul style="list-style-type: none"> Reviewed the KI's Discussed possible changes to wording of some KI's Identified timeline for KI's Discussed possible creation of subcommittee for "Community Relations & Partnerships"
3. Operational Guidelines	Recommended to change meetings to monthly and have them be: 1 ½ hours in duration.
4. Closure/Good of the Order	Proposed May 15 th Agenda <ul style="list-style-type: none"> Finalize revisions to Operational Guidelines Finalize Year 3 Targets/KI's, site specific work Establish 2012-13 meeting dates and calendar of work Tentative review of 2010-2011 School Report card Character Ed and Green Task Force updates

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